

Work Health and safety (WHS) Management Plan

10 October 2026

Project Details:

Address: 63 Dandelion Crescent, Calderwood

DA# DA0700/2026 - 29/09/2026

Project Description | Scope of Works:

Construction of Single Storey Dwelling

Principal Contractor details: Artiman Homes Pty Ltd - 39 Fairways Drive, Shell Cove, NSW

People with specific health and safety responsibilities		
Name	Position	Brief description of WHS responsibilities
Various Check below Project Specific Information	The Site Supervisor	Primary contractor (PC)s representative and first point of contact for site WHS matters.
		Implement, monitor and maintain this WHS Management Plan.
		Ensure the principal contractor signage is visible.
		Keep persons informed of safety issues relating to this site.
Various Check below Project Specific Information	The Construction Manager	Company health and safety manager with responsibility for implementing policies, systems and instructions to be used at Artiman Homes' sites.
		Point of contact for WHS matters when the Artiman Homes site supervisor is unavailable.
Various	Subcontractors	Responsible for the health and safety of themselves and their own workers and anyone else who may be affected by their actions.
		Provide SWMS to Artiman Homes prior to commencing work on site.
		Ensure workers have construction induction training.
		Ensure work is done in accordance with the SWMS and site safety rules.

Arrangements in place for consultation, cooperation and coordination	Persons responsible
Liaise with subcontractors about WHS arrangements prior to commencing work.	The Site Supervisor
Provide a copy of this plan to subcontractors and make it available to workers.	The Site Supervisor

Arrangements for managing work health and safety incidents	Persons responsible
General emergencies	
- Implement the emergency plan for this project.	The Site Supervisor
- Notify the Site Supervisor.	Subcontractors
- Notify emergency services if necessary.	
Incident management	
- Provide access to a first aid kit and trained first aider.	Subcontractors
- Arrange first aid / transport / ambulance to the Medical Centre.	
- Report any incidents which occur at this site to the Site Supervisor as soon as possible.	
- Depending on the nature of the incident, stop work at the incident area and make it secure.	
- If the incident is notifiable notify SafeWork NSW and make sure the incident area is not disturbed.	The Site Supervisor
- Log incidents in the site diary and report details to The Construction Manager as soon as possible.	
- Attend the site for every notifiable incident.	
- Ensure the incident has been notified to SafeWork NSW where required.	The Construction Manager
- Undertake investigation, consult with workers and provide recommendations.	

SWMS	Persons responsible
Provide a copy of SWMS to the Artiman Homes Safety Manager or Site Supervisor prior to commencing the work.	Subcontractors
Request copy of SWMS from subcontractors who will be carrying out high risk construction work.	The Site Safety Manager

Supervise workers to make sure the work is performed in accordance with the SWMS.	Owner of SWMS (for example, Subcontractors)
Modify the SWMS whenever the control measures are revised.	Owner of SWMS (for example, Subcontractors)
Assist subcontractors to modify SWMS (where necessary) to ensure every risk to health and safety will be under adequate control.	Site Supervisor
Site safety rules	Persons responsible for communicating the rule
- Subcontractors are to make their workers aware of the contents of this WHS management plan and make sure they understand these site safety rules.	Subcontractors
- No access to the site unless Artiman Homes Site Supervisor knows about it first.	
- If an area is barricaded do not enter the barricaded area unless authorised to do so.	
- Subcontractors are to have first aid kits available in their vehicles whenever working on site.	
- Work areas are to be kept clean and tidy and rubbish to be placed in bins/cages.	
- Nails on waste timber to be removed or bent over.	
- No alcohol or drugs (other than prescription drugs) to be consumed on this site.	
- No fighting, bullying, harassment or aggressive behaviour by anyone on this site.	
- Persons must leave site amenities in a clean, tidy and hygienic state after use—notify the Artiman Homes Site Supervisor if facilities are unhygienic.	

Principal Contractor Information

Business Information	
Particular	Details
Business Name	Artiman Homes Pty Ltd
Business Address	39 Fairways Drive, Shell Cove, 2529
Business Phone	0421 569 547
Business Email	info@artimanhomes.com.au
Business Web Address	www.artimanhomes.com.au
ABN	79 641 358 563

Project Specific Information		
Position / Role	Name	Contact Number
Principal Contractor / Director	Vahid Bakhshi	0421 569 547
Construction Manager	Vahid Bakhshi	0421 569 547
Site Supervisor	Vahid Bakhshi	0421 569 547
Safety Advisor	Vahid Bakhshi	0421 569 547
Administration	Vahid Bakhshi	0421 569 547

Note: Refer to the Emergency Management Plan for detailed information regarding emergency procedures, contact information and personnel.

Emergency Contact Information		
AMBULANCE	POLICE	FIRE
000 OR 112 (mobile)		
*Both numbers are accessible whilst mobile keypads are locked.		

Emergency Contacts - General		
Reference	Details	
Emergency Centre	Name	Shellharbour Hospital
	Address	15-17 Madigan Blvd, Mount Warrigal
	Phone	02 42 95 2500
	Operating Hours	24 Hour Emergency
Medical Centre	Name	Calderwood Medical Centre
	Address	Shop L01 Level 1/25 Escarpment Dr, Calderwood NSW 2527
	Phone	02 4263 6100
	Operating Hours	Mon-Fri 9am-5pm
Safety	Name	Vahid Bakhshi
	Phone	0421 569 547
First Aid	Name/s	NSW Ambulance
	Phone/s	If you require an emergency ambulance, call Triple Zero (000).
Other	Name	
	Phone	

Emergency Contacts - Specialist	
Reference	Details
Police Station	Shellharbour 02 42 32 5599
Poisons Information Centre	131 126
EPA Pollution Hotline	1300 130 327
Telstra	132 203
Dial Before You Dig	1100
Local Council	Shellharbour
Electrical Emergency	13 13 88
Water Emergency	132 090
Gas Emergency	132 909
WHS Authority	13 10 50
HIA Safety Services	1300 650 620 0420 624 997

Notes:

Online

Workplace Specific Induction Checklist

www.artimanhomes.com.au/whs.html



**Before entrance to any of our sites
you MUST take your time and carefully have a look at all our safely information, tools and
resources**

- **Use Personal Protective Equipment (PPE) in our projects.**
- **PPE is anything used or worn by a worker to assist to reduce health and safety risks. PPE is important but shouldn't be relied on as the only way to address WHS risks.**
- **Take reasonable care of your own health and safety and that of others in the workplace including ensuring your acts and omissions don't adversely affect others health and safety.**
- **Comply with any reasonable instructions, policies and procedure given by your PCBU at the workplace, so far as is reasonably able to.**